

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
July 1, 2022 following Organizational Meeting
General Brown Room of the Jr.-Sr.High School.

Unapproved
MINUTES

REGULAR MEETING

Immediately following the Organizational meeting

MEMBERS PRESENT: Kelly Milkowich, President; Tiffany Orcesi, Vice President; Natalie Hurley; Albert Romano, Jr.; Jason Reynolds; Kimberly Shuler

MEMBERS ABSENT: Jamie Lee

OTHERS PRESENT: Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Debra L. Bennett, District Clerk; Mary Ann Dobmeier

A. APPROVAL OF AGENDA

Motion for approval by Tiffany Orcesi, seconded by Albert Romano, Jr., with motion approved 6-0.

B. PRESENTATIONS – none

C. PUBLIC COMMENT REQUESTS – none

D. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Natalie Hurley and seconded by Tiffany Orcesi, with motion approved 6-0.

1. Approval of Minutes as listed:
 - June 13, 2022 – Regular Meeting
2. Approval of Buildings and Grounds Requests as listed:
 - JSHS gymnasium – July 11-15, 2022 from 8:00 a.m. to 2:00 p.m. – Lyme Central School District Varsity Club – basketball clinic
 - JSHS weight room – July 30, 2022 from 8:30 a.m. to 1:00 p.m. – Lyme Central School District Varsity Club – cheerleading clinic
3. Approval of Conferences and Workshops as listed - none
4. Approval of Conferences and Workshops as per *My Learning Plan Report*
5. Approval of Financial Reports / Warrants – May 2022

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports/Staff Member Reports and Presentations

1. Comments / Information shared by Board Members – Discussion of workshop ideas for JLSBA for the coming year.
2. Staff Member Reports - none

Items for Board Information/Discussion

3. Board Discussion – Policy Review
 - 1st Reading – ***Policy #5621 (as revised) – Accounting of Fixed Assets***
4. Board Discussion – Superintendent hiring process: Open, confidential search by JL-BOCES

Items for Board Discussion / Action

5. Board Action – ***BE IT RESOLVED***, that the General Brown Central School District Board of Education takes action to ***appoint Assistant Superintendent Lisa K. Smith as Clerk Pro-tem*** in the event of the absence of the District Clerk.
Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 6-0.

6. Board Discussion / Action – Approval of **Jefferson-Lewis School Boards Association dues** for the period of July 1, 2022 to June 30, 2023 in the amount of \$470, based on current enrollment. (2021-2022: \$370).
Motion for approval by Tiffany Orcesi, seconded by Kimberly Shuler, with motion approved 6-0.
7. Board Discussion / Action - Election of delegate and alternate members for the **Executive Committee and Legislative Representative of Jefferson-Lewis School Boards Association for the 2022-2023 school year**. (2021-2022: Albert Romano as Delegate; Natalie Hurley as Legislative Representative, and Jamie Lee as Alternate)
Nomination of **Albert Romano as Delegate** by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 6-0.
Nomination of **Tiffany Orcesi as Alternate** by Albert Romano, seconded by Kimberly Shuler, with motion approved 6-0.
Nomination of **Natalie Hurley as Legislative Representative** by Kelly Milkowich, seconded by Tiffany Orcesi, motion approved 6-0.
8. Board Action – Approval is requested for the **Committee on Special Education Reports**
Motion for approval by Tiffany Orcesi, seconded by Kimberly Shuler, with motion approved 6-0.

F. ITEMS FOR BOARD ACTION – PERSONNEL

9. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action **to increase one 10-month typist position to 12-months, effective August 1, 2022**.
Motion for approval by Jason Reynolds, seconded by Natalie Hurley, with motion approved 6-0.
10. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the employment of **James Nevers for up to 14 hours per week at his current hourly rate, effective September 2, 2022**.
Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0.
11. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the following **Substitute Teacher Rates for the 2022-2023 school year effective September 1, 2022**:

	Current Rate 2021-2022	Proposed Daily Rate 2022-2023
Non-Certified	\$90	\$95
Bachelor’s/Non-Certified	\$100	\$105
Certified	\$110	\$120
Long-term (4 weeks +)	\$140	\$150

Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 6-0.

G. ITEMS FOR BOARD ACTION – PERSONNEL continued

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 6-0.

12. Board Action – Retirements:

Name	Position	Effective Date
James P. Nevers	Food Service Director	09/01/2022

13. Board Action – Resignations:

Name	Position	Effective Date
Laurie Nohle	Principal	06/30/2022

14. Board Action – Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if appl.)	Effective Date
Chen Jiang	Teacher Assistant Level 1	\$20,500 annually Step 1	4-year probationary appt. in the tenure area of Teacher Assistant	09/01/2022

Ashleigh A. McKinney	Special Education Teacher	\$52,315 annually Step 3 (MB+30)	4-year probationary appt. in the tenure area of Special Education	09/01/2022
Olivia J. Brooker	Special Education Teacher	\$49,415 annually Step 3 (B)	4-year probationary appt. in the tenure area of Special Education	09/01/2022
Tracy A. Strock	Mathematics Teacher	\$75,015 annually Step 22 (MB+30)	3-year probationary appt. in the Tenure area of Mathematics	09/01/2022
Andrew R. Derouin	Mathematics Teacher	\$53,365 annually Step 4 (MB+30)	4-year probationary appt. in the tenure area of Mathematics	09/01/2022
Hannah Smithers-Worden	Physical Education Teacher	\$50,315 annually Step 2 (B+30)	4-year probationary appt. in the tenure area of Physical Education	09/01/2022

H. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

15. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Ashleigh A. McKinney** - Teacher
- **Olivia J. Brooker** – Teacher
- **Tracy A. Strock** – Teacher

Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 6-0.

I. SUPERINTENDENTS’ REPORTS – none

J. CORRESPONDENCE LOG

16. Correspondence Log

K. ITEMS FOR NEXT MEETING

- 17. **Monday – August 8, 2022 – Regular Meeting** will begin at 5:30 p.m. in the *General Brown Room* of the JSHS
- 18. **Monday – November 7, 2022 – Regular meeting will be held at Brownville Glen Park Elementary**
- 19. **Monday – February 6, 2023 – Regular meeting will be held at Dexter Elementary**

L. PROPOSED EXECUTIVE SESSION #1

20. **A motion is requested to enter executive session** for the discussion of two specific legal matters.
Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0. Time 7:42 a.m.

RETURN TO OPEN SESSION

21. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.
Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 6-0. Time 8:10 a.m.

M. ITEMS FOR BOARD ACTION – PERSONNEL continued

22. Board Action – **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the following:

Resolution Approving an Employment Agreement for the Interim Superintendent of Schools:

WHEREAS, on June 7, 2022, the Board of Education authorized Board President Kelly Milkowich, on behalf of the Board of Education, to negotiate an appropriate contract of employment for the duties of Interim Superintendent of Schools for the General Brown Central School District with Mary Anne Dobmeier; and

WHEREAS, the Board and Mrs. Dobmeier have now agreed upon the terms and conditions of employment for a contract of employment for the duties of Interim Superintendent of Schools from July 26, 2022, through November 1, 2022, subject to mutual extension, and wish to execute a written contract setting forth the same.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the General Brown Central School District hereby agrees as follows:

- 1) The Board hereby approves the Employment Agreement for Mary Anne Dobmeier for Interim Superintendent of Schools for the term commencing July 26, 2022, through November 1, 2022, subject to mutual extension, and contingent upon the District’s receipt of final fingerprint clearance from NYSED prior to July 26, 2022.
- 2) The Board hereby authorizes Board President Kelly Milkowich to sign the negotiated Employment Agreement on behalf of the Board.
- 3) This resolution shall take effect immediately.

Motion for approval by Albert Romano, seconded by Jason Reynolds, with motion approved 6-0.

23. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education takes action to **accept an agreement with a certain employee to extend their probationary period by one (1) year.**

Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 6-0.

N. PROPOSED EXECUTIVE SESSION #2

24. **A motion is requested to enter executive session** for the discussion of the performance history of a particular individual.

Motion for approval by Tiffany Orcesi, seconded by Kimberly Shuler, with motion approved 6-0. Time 8:15 a.m.

— Mrs. Bennett was excused from the meeting. The following motions were provided by President Milkowich.

RETURN TO OPEN SESSION

25. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 6-0. Time 9:00 a.m.

O. MOTION FOR ADJOURNMENT

26. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Jason Reynolds, seconded by Kimberly Shuler, with motion approved 6-0. Time 9:01 a.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated July 1, 2022